SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council held at**

**St Margaret’s Church Swannington on Wednesday 15th September 2021 at 7.30pm.**

**Present**

Mrs Sue Darling– Chairman

 Mrs Helen Mutimer Mr Trevor Nelson Mr John Powles Mr Steve Williams

**In Attendance**

Mr Bulman. No report supplied

No members of the Public

**The Chairman opened the meeting and welcomed those present.**

**38. Apologies for Absence**

Dr Mark Hassall & Ms Jayne Phillips – apologies received and accepted

All other members in attendance.

**39. Declarations of Interest & Dispensations**

 In respect of the minutes, reaffirmation of previous declarations from those present who declared an interest at the last meeting where applicable.

No further declarations.

No requests for dispensations.

**40. Minutes of the meeting held on 21st July 2021**

The minutes, having previously been circulated, were approved and signed by the Chairman as a true record.

**42. Information arising from the minutes**

* Stand alone website. TN to communicate with Jeremy Smith
* Temporary Speed Awareness Bin Sticker Messaging scheme.

 Parishioner to be advised that this scheme is no longer running.

 **ACTION - Clerk**

**43. Public Participation**

No attendees.

**44. Parish Crime Matters**

No matters raised.

**45. Reports from County & District Councillors**

Mr Bulman. No report supplied.

**46. Finance Matters**

**46.1. Verification of invoices**. Signatories confirmed the check and verification to date.

**46.2. Bank Reconciliation**. The Chairman confirmed the reconciliation to statement 15 July 2021.

**46.3. Schedule of Receipts & Payments**

**RESOLVED** to accept income and expenditure as follows

**(i) Receipts** £

1. Barclays. Interest. Reserve A/C 0.29

4. Barclays. Interest. Commons A/c 0.67

**(ii) Payments**

 1. CGM. 68.40

 2. CGM. 109.80

Confirmation of what these amounts referred was required before payment could be authorised.

**47. Reports in respect of non agenda items**

Chairman: Nothing to report.

Finance: Nothing to report.

Commons: Written report received from Mr Williams. Noted.

Highways: Nothing to report.

Footpaths: Nothing to report.

Planning: Nothing to report.

**48. Planning**

 **1. Planning Applications.**

**20211540 & 2911541 Hall Farm Bans**

**RESOLVED** to ratify no representations.

**20211363 Breck Farm, Reepham Road**

 **RESOLVED** to ratify no representations

**49. Correspondence**

**1. Upgate Common boardwalk removal.** It was agreed for a subcommittee to meet and walk the route to ascertain what was needed to be done and from there contact potential contractors for quotation for the works. Once these are received to organize a meeting with villages to discuss and agree way forward. Whatever course was taken we would be required to get approval from National England.

**2. CIL allocation**. It has been advised that this money can be used towards replacement of boardwalk/pathing.

**50. Exchange of Information**

SD enquired as to who was responsible for emptying of animal waste

 bin by the Bus stop on the Street. HM to investigate.

**51. Next meeting**

The next meeting would be held in

**St Margarets Church Swannington on Wednesday 17th November 2021 at 7.30pm.**

**The Chairman gave thanks for attendance and closed the meeting to the press and public at 8.30pm**