

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
3 Lawn Close Horsford Norwich NR10 3DJ
01603 898621 clerk@salwparishcouncil.gov.uk

MINUTES OF THE MEETING HELD ON January 21st. 2026

Present: Mrs.Sue Darling (Chair) Mr.Steve Williams Mrs.H.Mutimer (Vice-Chair)
Mr.C.Drayson Mr.J.Powles Mr.D.Harvey
Mr.T.Nelson

In attendance: Mr.J.Graves - Clerk
Public – None

- a) **Public Participation** None
- b) **Police Report** There was one incident reported in November.
- c) **Norfolk County Council Report** report circulated to members prior to the meeting.
- d) **Broadland District Council Report** n/a
- e) **Full Council Meeting**
 1. **Apologies** Mr.P.Bulman (BDC) Mr.G.Peck (NCC)
 2. **Declarations of Interest** Mr.Powles and Mrs.Darling declared interests in the planning applications to be discussed.
 3. **Minutes** The minutes of the meeting on November 19th. were confirmed and signed.
 4. **Reports** The Clerk reported that the new oak benches for the commons would be delayed as the supplier had been seriously ill. They were now expected in March. The new email address for the Parish Council clerk@salwparishcouncil.gov.uk was now up and running. The old email address would be monitored for the foreseeable future.
 5. **Planning** Mr.Powles and Mrs.Darling took no part in the discussions.
2025/3684 1 & 2 Manor Drive. Demolish two existing dwellings and build replacement single two storey dwelling and detached garage.
2025/3892 Land south of School Road. Seld build dwelling and garage. (Outline application only)
The Council had no objection to these applications.
 6. **Commons** Mr.Willams gave his report detailing work done by volunteers and the future work plan. He advised the Council that the annual payment from the Rural Payments Agency for commons maintenance had been substantially increased to £9,401.24
 7. **Freedom of Information Act** The Clerk explained the need for a publication scheme and the model scheme supplied by the Information Commissioner was adopted.
 8. **Parish Precept** After discussing the expenditure predictions provided by the Clerk it was agreed that the precept for 2026/27 would be set at £6,360.00
 9. **Correspondence** A letter had been received from an Upgate resident informing the Council of a broken stile on a footpath. This would be reported to NCC.
 10. **Finance** The Clerk had provided an update of the Council's financial balances.
Cheques signed between meetings:

SLCC	Annual Subscription (part)	£22.00
J.Graves	Salary & Exp. (inc.PAYE) 3 rd . Qtr.	£875.51
Cheque signed:		
Norfolk Con.Corps	Work on Commons	£45.00
 11. **Clerk's and Councillors' Reports** The Clerk would again ask NCC Highways to urgently consider priority signs on the Reepham Road at Alderford bridge. The Clerk was asked to write to the PCC and ask them to formalise charges for use of the church for meetings.
 12. **Next Meeting** Swannington Church – Wed. March 18th. at 7.30 p.m.